

What's Inside



Annual Report

Citizen Advocacy

Sunbury & Districts Inc

2024



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What is Citizen Advocacy?

The Program

Citizen Advocacy is an innovative community based movement which aims to recognise, promote and defend the rights and interests of people with an intellectual disability.

It does so by finding and supporting caring, responsible citizens who are prepared to act voluntarily to make a positive difference in the life of a person, who may be lonely, face difficult challenges, or be in a risky situation.

Each citizen Advocacy relationship is unique. The citizen advocate may for example, offer his or her protégé: friendship, the experience of family, new experiences and opportunities, and in some instances, spokesman ship and protection from abuse.

The Citizen Advocacy office carefully matches protégés and citizen advocates ensuring that there is a good fit between the needs and interests of the protégé and the abilities, resources and commitment of the citizen advocate.

Types of Advocacy

Citizen Advocacy can be divided into three main forms:

1. Expressive Advocacy

Everyone needs to feel warmth and understanding that comes from friendship. This is what expressive advocacy describes - the “friendship” aspect of advocacy - the caring, sharing, emotional support, spending time together, having fun and just being there.

2. Instrumental Advocacy

Everyone needs assistance at different times just to learn how to get along in everyday life. The way we learn most things is through experience and by having someone there to show us different ways to do things. Instrumental advocacy describes the practical aspect of advocacy.

3. Spokesmanship

In some situations people with intellectual disabilities are not treated with respect and dignity, their basic human rights are denied, and they are expected to put up with life-conditions and services that you and I would not accept. Advocates may need to speak out on behalf of a person to ensure their rights are met or assist that person to speak out for themselves. An advocate will need to represent their friend’s interests as if they were their own.



Funding & Support

Citizen Advocacy Sunbury & Districts Inc gratefully acknowledges the funding provided by the Commonwealth of Australia, Department of Social Services.



Citizen Advocacy Sunbury & Districts Inc gratefully acknowledges the financial support provided by



Our Mission

To recognise, promote and defend the rights and interests of people from culturally diverse backgrounds and situations within our community, who have an intellectual disability. We do so by recruiting and supporting caring, responsible citizens (advocates) on a long term one to one basis who are prepared to act voluntarily to make a positive difference in the life of a person who may be lonely, face difficult challenges, or be in a risky situation (protégés). We carefully match protégés and citizen advocates ensuring that there is a good fit between the needs and interests of the protégés and the abilities, resources and commitment of the citizen advocate.

Principles

The operation of a Citizen Advocacy program is based on the following principles:

Advocate Independence

- Advocates must be free to develop a primary loyalty to the person with whom they are matched and be able to act as independently as possible.
- Citizen Advocates are supported as unpaid, independent citizens acting as an advocate for an Individual person.

Program Independence

- Our program is independent and free from conflict of interest in how it is administered and funded. The office is administratively and physically separated from agencies which operate direct service programs involving (potential) Protégés.

Clarity of Staff Functions

- Our Citizen Advocacy staff understand the nature and possibilities of Citizen Advocacy and communicate this understanding by:
- Supporting, not supplanting, Protégé/Advocate relationships.
- Directing their energies toward building and maintaining the office as a whole.

Balanced Orientation to Needs of People requiring Advocates.

- People with an intellectual disability have a wide variety of needs for representation and relationships which can be met by Citizen Advocates. Our program works to developed plans for recruiting and supporting a range of relationships.

Positive Interpretations of People with a Disability.

- The Citizen Advocacy program model provides a positive interpretation of people with disabilities. The program always seeks the most highly positive, value conferring and yet valid possible associations which support developmental growth potential, citizenship role and individual personhood of people at risk of social devaluation.

Non-Discriminatory Advocacy

- Citizen Advocacy Sunbury & Districts Inc. promotes to Citizen Advocates, sensitivity towards the social and cultural values, beliefs and practices of the Protégés.

Our Advocates

We would like to acknowledge the advocates of CA Sunbury for their wonderful achievements in serving the community and the protégés they support. The world would be a poor place without your selfless giving of time, friendship, assistance and support.

Alison Cunningham

Angela Fitzwater

Angelo Micallef

Angus Robertson

Barbara Ashley

Carolyn Grant

Cathy Leatch

Corrie McConville

David Abdilla

Debbie Batchelor

Deborah Ross

Fedelia Bowden

Helen Sims

Jeniffer Renda

Joan Purton

Jodie Milenkovic

John Karagiannidis

John McKinnon

Julie Allardyce

Julie Allen

Katie Bishop

Ljubica Bosevska

Lyn Plummer

Lynne Armstrong

Marilou Elderfield

Marnie Semmens

Maureen Anderson

Nathan Dellamarta

Nell Canty

Noel Roberts

Ruth Vigus

Stuart Ritchie

Susan Neale

Tony Tanti

William Shephard

Program Coordinator - David Abela

It's been an honour to be Coordinator of Citizen Advocacy Sunbury for the past 32 yrs. In this time, I have been able to help take this program from something that began with the aim of asking people in the Sunbury community to visit and protect vulnerable and often abandoned people living in the large institution called Caloola, to a Citizen Advocacy program working in the wider community with a range of people and needs, when Caloola shut down. In this time, I have also been able to participate in a number of Citizen Advocacy Program Evaluations (CAPE), workshops and seminars around the country, reinforcing and clarifying my strong belief that people with disability, like everyone, need a balance in their lives – being good quality services and programs and freely given relationships, offering friendship, inclusion and protection. Helping people achieve this, is immensely satisfying work. I live in a small township of Riddell's Creek and have 4 children and 4 little grandchildren. When not being a CA Coordinator, I have been retraining our two Off the Track horses (ex-racehorses) for dressage competitions.



Assistant Program Coordinator - Shukona Benka

When I'm not at CA, you'll find me in my garden looking after my three ducks or out bushwalking with my family. I also work part time as a Mindfulness Practitioner, helping people who are facing challenging personal circumstances such as depression, anxiety or substance abuse.

It has been a year since I joined the CA Sunbury team. While the experience, learning and the journey have been fantastic, to be honest it is hard work. Despite the need for citizen advocacy it's not easy to make matches when many people out there prefer to believe that paid services are enough for people with intellectual disability. Also, it is critical that every match is made extremely carefully to give it the best chance of success, which takes a lot of time and patience. When it comes to a potential match, our Coordinator David's intuition and judgment never cease to amaze me. David and I are a great team and I look up to him as my mentor. I learn a lot from him, not only about advocacy but also about horses - now I know that horses lock their leg joints so they can nap standing up without the worry of falling!

We participated in and also organised several promotional activities this year, which was exciting and I am looking forward to more in the new year.



Acting President - David Abdilla



Being on the Citizen Advocacy Committee has been a great experience for me. I really enjoy the camaraderie amongst the committee members and the opportunity to help make decisions to keep this vital work going. Being an advocate, myself, allows me to also understand the challenges and the joy of working with a protégé. I was specifically selected as a match for my protégé due to my technical background, as he is very technically orientated and this makes for a great pairing. David and Shukona are very careful and deliberate in matching the right advocates with the right protégés, so that there is a good likelihood of an ongoing friendship. On a personal level I have three grown children and have lived in Sunbury for 33 years. I run a small Healing business to assist people in having a better quality of life. I look forward to continuing my involvement with Citizen Advocacy Sunbury and I encourage anyone wanting to make a difference in someone's life, to come and have a chat with David and Shukona.

Treasurer - Tony Tanti

It's been an honour to serve my third year as Treasurer. I am pleased to be part of the Citizen Advocacy program that makes a difference in the lives of vulnerable people with an intellectual disability. I am fortunate to have lived in Sunbury for 31 years and to get involved with Sunbury's local community groups. Sunbury schools supported our two boys with education to end up having their own careers, getting married, and being gifted with children. Over the last twelve months, I became a grandfather to two grandchildren and cannot wait for them to grow old enough to enjoy time with them at Sunbury's great open spaces. My work experience at a local manufacturing factory has added experience along with my telecommunication industry and Aged Care domestic home assistance programs. Working reduced and less travel time commuting to work has allowed me to increase my support towards the Citizen Advocacy program. My other free time is spent gardening and keeping active to support my health.

I extend my congratulations to David and Shukona who have worked hard during this financial year. I also thank past and new committee members, Proteges, and Advocates. Special thanks go to Greg Osborn who supported this important Advocacy program by chairing our committee meetings for several years.



Secretary - Carmela Vergara - Rigby



Many years ago a former CA member, Kate Kennedy had told me how rewarding helping someone with an intellectual disability can be and encouraged me to be a part of Citizen Advocacy Sunbury. I was inspired by how she balanced work, raising a family and volunteer work. Although I was only twenty, I always knew I wanted to help make a difference for someone. It has taken me over twenty-five years to finally be involved with CA. This is my sixth year serving on CA's Committee and I hope to be able to contribute something truly wonderful to CA Sunbury. My family moved to Sunbury in 1984 and I love living in this town where I feel there is great feeling of Community spirit. I also volunteer with Sunbury Neighbourhood Kitchen which I find very rewarding. I am a Mum who juggles working five days a week, five adult children (3 sons, a step-daughter and a god child that lives with us) and a husband of 28 years with my volunteer work. I am a hobby gardener, keen bush walker and camper and would love to travel this beautiful world more and am looking forward to meeting my future protege one day.

Acting President's Report

David Abdilla

First of all, I'd like to thank our Outgoing President Greg Osborne for the outstanding job and dedication that he showed in running the committee for so many years. I was humbled to be asked to stand in as acting president after Greg's departure in April and have very much enjoyed the role in the few months that I've been performing this duty. As a committee member and now as acting president, I am witness to the beautiful work that is carried out with such care and attention by our coordinators, our volunteer advocates and our committee members. It is always heartening to see what a tremendous difference a small group of people can make to the lives of our amazing protégés. This year, our coordinators David and Shukona have tirelessly worked on finding quality advocates and spreading the news of what we provide, to groups and individuals that may benefit from our service. They then carefully considered the best possible matches between Advocates and Proteges and performed this duty using the wonderful human skills that they both possess. This year we also embarked on advertising on the new electronic billboard on the corner of Gap Road and Horne Street Sunbury, thanks to the generosity of the Millett Family Grant that we received this year. It's very fulfilling to see our wonderful organisation promoted in such a public way.

Our coordinators and committee members also did an incredible job in promoting Citizen Advocacy at the fundraising barbeque that we recently held at Bunnings which simultaneously raised some extra funds for our financial reserves. This year we have welcomed two new committee members, Mathew Batchelor and Julie Farrugia who have been great and very welcome contributors to our team. We have celebrated David Sharpe's 60th Birthday, who is both an advocate and a superb committee member and had a great time at our advocate dinner at Itahlia Sunbury, where once again David Abela was spreading the news to anyone that would listen, about the benefits of volunteering to be an advocate. David and Shukona have also utilised Facebook to further inform our community about the valuable service that Citizen Advocacy Sunbury provides and we look forward to finding new and innovative ways of promoting our great cause. CA Sunbury has thrived this year thanks to the dedication of the many volunteers and workers that make up our family and I know that we will continue to grow and prosper to ensure that we can go on providing the very best service to the community that is possible.



Matthew Batchelor - General Member

I became a member of the committee to show support to Citizen Advocacy and also support my wife who is an advocate. Being on the Citizen Advocacy Committee has been a great experience for me. The committee members are great and care about the future of this vital program in our community. David and Shukona are fantastic and work tirelessly to ensure that the right advocates are matched with the right protégés.

Julie Farrugia - General Member



A major role in my life so far has been of a carer. Not only to my two daughters, but also to my dad who has advanced dementia and, my uncle with Alzheimer's.

Shukona introduced me to Citizen advocacy Sunbury (CAS) through the Sunbury Carers' Support group, of which I am an active member. I put my name forward at the last AGM to join the management committee, bringing in many years of experience in customer service, working in both the retail and hospitality industries. I hope my skills, helpfulness, sense of judgement and enthusiasm will be an asset to the CAS community.



David Sharpe - General Member

My name is David Sharpe and I am 60 years old. I suffered a brain injury due to a car accident that I had in 1974 when riding my bicycle, that left me in a coma for four months. When I became aware of my situation that's when the proverbial hit the fan because I could not walk or talk. After many years I learned to both walk and talk.

My hobbies are socialising with people and I am well known around Sunbury. I used to go horse riding, in fact I even made it to the state finals. I have been actively involved supporting the cause of the disabled people and attended conferences to voice my opinion. An example was in the initial Sunbury Day Hospital consultation. I am currently a member of the CA Sunbury as well as the Committee where my opinion and feedback are valued and appreciated.



David's brilliant Protégé Stuart showing off his Graduation photos

Coordinator's Report

David Abela

It is with pleasure that I present my annual report for 2023-2024. As always it has been an eventful, exciting and productive year and an absolute honour to be involved with so many wonderful people, coming together and enriching each other's lives.

Last year, I mentioned the completion of our new inspiring videos. We have this year put them to good use and shared them with many people through our website, Facebook, and presentations, giving us the opportunity to explain to people what Citizen Advocacy is all about through real life examples and the explanations and emotions presented in these beautifully natural descriptions. A big thankyou goes to the producer Stefan Markworth for his brilliant videoing and attention to detail.

Earlier in the year we were fortunate enough to receive a Millet Family Community Grant resulting from the proceeds of a house auction going to community organisations. This generous donation from a respected Sunbury family would allow us to conduct extra promotion and education in the community.

A large part of the programs work is of course, the identifying and recruitment of both proteges and subsequently a suitable advocate. To mention a few, this has taken us to organisations such as the Bullengarook Special School, Villamanta Legal Service, Indie College, various Community Residential Units, Nursing Homes, Cobaw Community Health Centre, Sunbury Carers Group, Hume City Council and various churches and places of worship.

We have throughout the year endeavoured to make the most of social media, using Facebook posts to inform and show people what the program does and most importantly relationships created. FB Posts have attracted a lot of attention but have had limited success in terms of protégé and advocate recruitment.



As always, a great time was had by one and all at the annual CA Christmas function held at the Nook café in Sunbury. Insync choir was brilliant, entertaining, and putting everyone in a very festive spirit, so important for those that have limited or no opportunity to enjoy Christmas with family and friends. The night also ended up being a great opportunity to show the advocates and proteges our new promotional video before using it in the big wide world!

In April, our regular Standards Surveillance Audit was conducted. This is a necessary funding requirement and requires a bit of preparation, in having documents in order and making matches available to be interviewed by the auditors. All went well and no *nonconformities* were found. On the contrary, it was concluded that our systems, policies, and procedures were of a very high standard and the auditors were blown away by the bond and degree of dedication and loyalty shown by



advocates to and with their protégé.

Our Strategic Plan was reviewed this year bringing it up to date and in line with our aims and objectives, including trialling some new promotional materials and methods.



A little further into the month I was given the opportunity to attend a Ministerial Visit at Sunbury Cobaw Community Centre to meet Amanda Rushworth, Minister for Social Services. This was a good opportunity to talk about CA to the Minister and network with other organisations and individuals.

In May this year, Shukona and I were off to Adelaide for a 2-day CA Study Group. Fellow coordinators and committee members from around the country came together to learn and reinforce good CA practice. Networking with one other, helping to strengthen the movement, and supporting each other in what can be at times a challenging but extremely rewarding calling! A great opportunity for Shukona to meet new colleagues and develop a deeper understanding of CA Principals, whilst for me it was great catching up with old friends and also reinforcing good practice.



Our yearly Advocate Dinner at Italia restaurant Sunbury was another big hit, with a good turn-up of new and old Advocates being of like mind and sharing stories and ideas. This function gives us the opportunity to celebrate the wonderful, selfless, and freely given dedication Citizen Advocates devote to their proteges through thick and thin. I am always reminded at times like this of the old saying "If you want something done, ask a busy person"

After much contemplation, the use of part of our Millet Family donation was decided. We decided to put our little community program on the big screen! by having alternating slides of photos of selected Advocates and proteges with inspiring words & information displayed on an electronic billboard in Sunbury. This will last for 15 weeks in total, and we hope it has attracted a lot of attention and will motivate people to look further into the work of Citizen Advocacy and

possibly become directly involved in the program. We have had many positive comments so far and look forward to making many new contacts. The success and value of the project will be evaluated on completion.

This year we continue to hear about and see many difficulties with people's NDIS Funding



and many services purchased with this funding. At the CA office, we receive calls almost daily from carers, support coordinators, and people with disability themselves asking for advocacy and representation due to a service gone wrong, or a necessary NDIS appeal when their funding has changed or not been adequate. Being a CA program, we are not in a position to do direct paid advocacy or recruit an advocate for someone attending a NDIS APPEAL or meeting with a service provider THE VERY NEXT WEEK and we have had to refer them on to a more appropriate advocacy program.

Of course, what matters most, must be mentioned. This program is nothing without the impressive, freely given acts of advocacy and spokespersonship our Citizen Advocates deliver to their proteges. The friendship that develops is something that cannot be manufactured. This bond and mutual respect between two people takes on a life of its own. We welcome four new matches this year and continue to support thirty-five matches in total. I am proud to present a few examples of what has happened between advocates and proteges throughout the year, mostly supported by the program.

- Advocate signing off on necessary NDIS funding for protégé
- Advocate dealing with and initiating difficult NDIS application
- Various advocates and proteges have contributed towards the promotion of the program by telling their stories either through video or in person
- Advocate ensured "Reasonable Adjustments" were implemented at protege's place of employment
- Advocate mentors his protégé in good business practice and other areas of life
- Advocate helped protégé investigate his "Funds in Court"
- Advocate supported protégé when diagnosed with cancer.
- Advocate supported protégé when admitted to hospital for COVID-19.
- Advocate continues to support protégé who has problems with alcohol
- Advocate helped protégé gain more evidence for NDIS application.
- Advocate helped protégé with career options
- Advocate worked through conflict-of-interest issues in relation to her protégé
- Advocate assisting protégé to get work
- Advocate attending social events at nursing home with protégé
- Advocate ensured protégé was placed in the most suitable aged care facility when unable to continue residing in a community residential facility
- Advocate met with protégé's family to work together to ensure the best outcomes for protégé
- Advocate worked with service providers to arrange decluttering protege's home
- Advocate assisting protégé to find voluntary work
- Advocate assisting his protégé and family with the eventual moving out of home and residing in supported accommodation
- Advocate would regularly visit protege in the hospital
- Advocate would assist her protégé with banking and purchasing supplies

Unfortunately, we lost two of our much-loved proteges recently. Firstly, Kaye Tranter passed away on the 24th of August 2024. Even though her advocate Julie Allardyce had only known Kaye since December 2023, their bond flourished with remarkable strength. Not a week would go by that Julie would not drop in to ensure her protégé's needs were being met at the nursing home she lived in, they would also enjoy time together at the Friday drinks!

Secondly, we lost Margaret Draper on the 25th of September 2024 who had been battling lung cancer for the past year. Margaret had been a protégé with our program since 2000 and was a bigger-than-life character well known in our community. Margaret initially was matched to Irene Dostine who moved to Sydney. We then matched Margaret to Edda Webster who unfortunately passed away in 2018, leading to her current advocate Cathy Leatch who

treated Margaret like a much-loved sister, ensuring they met up regularly for coffee and cake, before helping Margaret with her banking and buying the things she needed, like her word puzzles! Cathy was also instrumental in ensuring Margaret was given an appropriate room in the nursing home she resided.

Both women will be greatly missed by all who knew them, and we are happy in the knowledge that both advocate and protege's lives were vastly enriched for having known each other.

Finally, I wish to take this opportunity to thank all the wonderful people that make up this amazing program. Our dedicated Committee of Management is an invaluable component of the program. The outgoing President Greg Osborn had to step down earlier this year due to family commitments. We thank Greg for his devotion and clear direction. Without hesitation, David Abdilla took up the reins and has been an immensely positive and encouraging president, always available when needed and able to deal with a range of situations. Our Treasurer not only has the financial skills to oversee our budget but also demonstrates a true passion for the philosophy of CA and the people that make it run. Secretary Carmela Rigby is always there ensuring nothing is missed or forgotten, David Sharpe as always gives us the protege's perspective on many issues, and a big welcome to our latest members, Julie Farrugia and Matthew Batchelor who have become a valuable addition to the team. We bid farewell and a big thankyou to outgoing general members Justin O'Brien and Gerard Domingo.

Our bookkeeping needs are always nicely managed by Joanne Sedgeman who is a pleasure to deal with.

My right-hand Woman! Shukona, after 2yrs of dedicated service, continues to develop a true understanding of the needs of vulnerable people in our community and the functions of Citizen Advocacy. Always reliable and ensuring things are done in the best way possible. It is a pleasure working with a dedicated and caring person and I look forward to making new matches and supporting existing ones, together in the year ahead.

As mentioned earlier, it is all the Advocates and Proteges that truly make this program a part of the community that is so valued and respected.

"The true measure of any society can be found in how it treats its most vulnerable members." - Gandhi.



Sharing a happy moment with Margaret Draper and Cathy Leatch

Treasurer's Report

Tony Tanti

I am very pleased to present Citizen Advocacy Sunbury & Districts Inc. financial reports for the year ended 30th June 2024.

THE RESULTS FOR 2024

Citizen Advocacy Sunbury & Districts Inc. continued to maintain a strong and stable position. The overall result for 2024 ended with an expected surplus of \$4,464.40. The surplus was due to carrying a surplus from previous year and receiving additional DSS funding in December 2023 to assist with adjustment to Wage Cost Indices and higher inflation outcomes.

Total Assets has increased during the year over the previous year by \$34,631.16 which is due to the \$20,000 funding received from the Millett Family Community Grant and the Cash on Hand which as of 30th June 2024 totalled \$271,424.67.

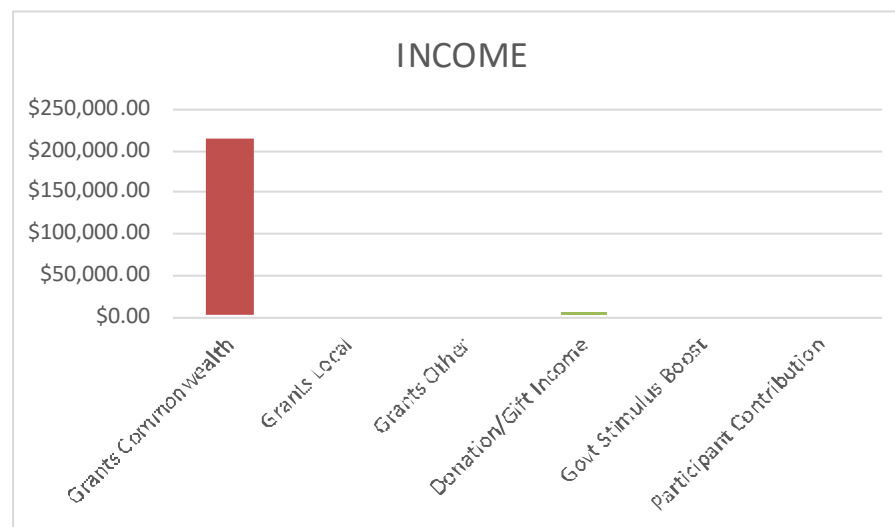
Total Liabilities have increased by \$30,167.05 for the year compared to the previous year due to the increased provisions for Personal Leave and Long Service Leave.

INCOME

The greater part of funding to run the program comes from the Department of Social Services through the National Disability Advocacy Program Activity ID: 4-GWS6T3N.

Citizen Advocacy Sunbury & Districts Inc has welcomed the Millett's Family Community Grant to assist with new promotions and Citizen Advocacy Sunbury website upgrade due to follow in 2024 – 2025 financial year. Citizen Advocacy Sunbury are always in need for additional volunteers to make meaningful difference in the lives of vulnerable people in our community.

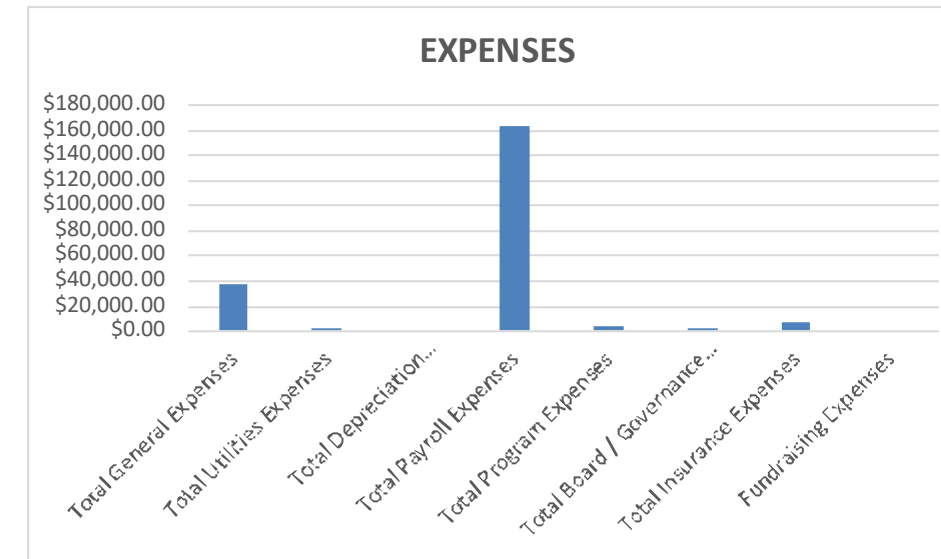
Citizen Advocacy Sunbury welcomes your support towards fundraising activities and tax-deductible donations and gifts.



EXPENSES

In 2024, total expenses reduced by \$7,018 from the previous year. The main item of expenditure is Payroll including provisions for leave entitlements, representing 81% of outgoings.

\$40,341.98 (19%) were spent on General Expenses which includes Standards Audit Fees and increased rental fees, Program expenses and Insurances.



The Committee of Management and Staff are committed to ensuring the organisation remains viable and sustainable through our efforts to supplement our federal government funding with other grants, donations and fundraising.

FINANCIAL STATEMENTS

In the following pages you will find: -

- Statement by the Committee
- Profit and Loss Statement
- Balance Sheet
- Auditor's Independence Declaration
- Independent Audit Report

Profit and loss report

Accrual mode
01 Jul 2023 - 30 Jun 2024

	Total
4-0000 Income	
4-2100 Grants Commonwealth	213,143.64
4-3000 Donation/Gift Income	120.00
Total Income	213,263.64
Gross Profit	213,263.64
6-0000 Expenses	
6-1000 General Expenses	
6-1020 Accounting/Bookkeeping Fees	4,072.74
6-1040 Advertising & Marketing	310.00
6-1050 Audit Fees_Standards Cert.	3,309.00
6-1060 Audit Fees _Financial	1,500.00
6-1100 Bank Fees	106.00
6-1160 Cleaning Expenses	52.73
6-1180 Computer Expenses	1,441.90
6-1220 Council Rates	776.42
6-1320 Gifts	80.00
6-1360 Legal Fees	71.64
6-1380 Membership Fees	240.91
6-1420 Printing	182.28
6-1440 Postage	164.09
6-1460 Office Equipment	112.54
6-1480 Rent	15,706.22
6-1500 Rounding & Adjustment	(9.31)
6-1540 Stationery	268.99
6-1560 Subscriptions	1,605.64
6-1580 Telephone Expenses	3,286.65
Total General Expenses	33,278.44
6-2000 Program Expense	
6-2100 Advocate Expense	679.41
6-2200 Functions	426.82
6-2400 Christmas Dinner Contributions	(915.00)
6-2420 Christmas Dinner Costs	2,120.36
Total Program Expense	2,311.59
6-5000 Board / Governance Expense	
6-5100 Board - Training	16.90
6-5400 Meeting Expense - AGM	663.08
6-5500 Meeting Expense - Board	377.07
6-5600 Meeting Expenses	156.10
Total Board / Governance Expense	1,213.15

Contents

Profit and Loss Statement

Balance Sheet

Committee Members' Declaration

Auditor's Independence Declaration

Independent Auditor's Report

	Total
6-8000 Insurance Expenses	
6-8100 Business Insurance	3,538.80
Total Insurance Expenses	3,538.80
6-9000 Payroll Expenses	
6-9100 Wages & Salaries	
6-9110 Annual Leave Provision	3,042.21
6-9120 Long Service Leave Provision	5,439.19
6-9130 Personal Leave Provision	6,550.24
6-9170 Travel Allowance	3,809.40
6-9180 Superannuation	14,721.47
6-9185 SGC Charges	184.49
6-9190 Wages & Salaries	133,831.61
Total Wages & Salaries	167,578.61
6-9400 Work Cover Premiums	3,974.66
6-9500 Staff Amenities	342.72
6-9700 Staff - Travel & Accom	876.97
Total Payroll Expenses	172,772.96
Total Expenses	213,114.94
Operating Profit	148.70
8-0000 Other Income	
8-1000 Interest Income	4,315.70
Total Other Income	4,315.70
Net Profit	4,464.40

Citizen Advocacy Sunbury & Districts
Inc
Office 5a, 36 Macedon St
Sunbury VIC 3429
03 9744 7378

Balance sheet report

Accrual mode
30 Jun 2024

	Total
1-0000 Assets	
1-1000 Current Assets	
1-1100 Bank Accounts	
1-1110 BLL - Operating Account	4,009.07
1-1120 BLL - Cash Reserves Account	152,513.94
1-1130 BLL - Staff Entitlements	109,489.99
1-1140 BLL - MasterCard	520.67
1-1170 Prepaid Expenses	4,891.00
Total Bank Accounts	271,424.67
Total Current Assets	271,424.67
1-2000 Non-Current Assets	
1-2100 Furniture	
1-2110 Furniture At Cost	951.82
1-2120 Accum. Depr. Furniture	(951.82)
Total Furniture	0.00
1-2200 Office Equipment	
1-2210 Office Equipment At Cost	20,938.19
1-2220 Accum. Depr. Office Equipment	(20,938.19)
Total Office Equipment	0.00
1-2300 Computers	
1-2310 Computers At Cost	1,977.35
1-2320 Accum. Depr. Computers	(1,977.35)
Total Computers	0.00
1-2600 Bond	
1-2610 Bond - Macedon St	1,500.00
Total Bond	1,500.00
Total Non-Current Assets	1,500.00
Total Assets	272,924.67
2-0000 Liabilities	
2-1000 Current Liabilities	
2-1200 GST Liabilities	
2-1210 GST Collected	165.00
2-1220 GST Paid	(1,598.49)
Total GST Liabilities	(1,433.49)
2-1400 Payroll Liabilities	
2-1410 PAYG Withholding Payable	6,300.00
2-1420 Superannuation Payable	3,915.24
2-1430 Provision - AL - Current	17,230.00
2-1440 Provision - LSL - Current	59,624.77

	Total
2-1450 Provision - PL - Current	39,586.10
2-1490 Other Payroll Liabilities	611.54
Total Payroll Liabilities	127,267.65
2-1500 Other Current Liabilities	
2-1550 Unused Funds Other	20,000.00
Total Other Current Liabilities	20,000.00
2-1600 Accrued Expenses	1,011.00
Total Current Liabilities	146,845.16
Total Liabilities	146,845.16
Net Assets	126,079.51
3-0000 Equity	
3-8000 Retained Earnings	121,615.11
3-9000 Current Year Surplus/Deficit	4,464.40
Total Equity	126,079.51



CITIZEN ADVOCACY SUNBURY AND DISTRICTS INC.

Committee Members' Declaration

Year ended 30 June 2024

In the opinion of the Committee Members of Citizen Advocacy Sunbury and Districts Inc.

The financial statement of Citizen Advocacy Sunbury and Districts Inc. are in accordance with the *Australian Charities and Not-for Profits Commission Act 2012*, including:

Giving a true and fair view of its financial position as at 30 June 2024 and of its performance for the financial year ended on that date; and

Complying with Australian Accounting Standards including the Australian Accounting Interpretations and the *Australian Charities and Not-for-profits Commission Regulation 2013*; and

In the committee members' opinion there are reasonable grounds to believe that Citizen Advocacy Sunbury and Districts Inc. will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the committee.

Anthony Tanti

Treasurer

12th of September 2024



AUDITOR'S INDEPENDENCE DECLARATION

TO THE COMMITTEE MEMBERS OF CITIZEN ADVOCACY SUNBURY & DISTRICTS INC.

In accordance with the requirements of section 60-40 of the Australian Charities and Not-for-profits Commission Act 2012, as lead auditor for the audit of Citizen Advocacy Sunbury & Districts Inc. for the year ended 30 June 2024, I declare that, to the best of my knowledge and belief, there have been:

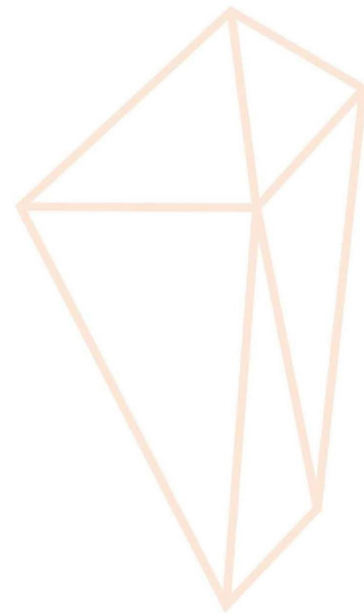
1. a) No contraventions of the auditor independence requirements of the Australian Charities and Not-for-profits Commission Act 2012 in relation to the audit; and
2. b) No contraventions of any applicable code of professional conduct in relation to the audit.

Citrine Advisory

Justin Bramble - Principle

Dated: 28 August 2024

Justin Bramble



INDEPENDENT AUDIT REPORT

TO THE MEMBERS OF THE CITIZEN ADVOCACY SUNBURY & DISTRICTS INC.

Opinion

We have audited the financial report of Citizen Advocacy Sunbury & Districts Inc. ("the entity") which comprises the balance sheet as at 30 June 2024, the statement of profit or loss and other comprehensive income for the year then ended, and the committee members' declaration.

In our opinion, the accompanying financial report of the entity is in accordance with Division 60 of the Australian Charities and Not-for-profits Commission Act 2012, including:

- i. giving a true and fair view of the registered entity's financial position as at 30 June 2024 and of its financial performance and cash flows for the year ended on that date; and
- ii. complying with Australian Accounting Standards and Division 60 of the Australian Charities and Not-for-profits Commission Regulation 2013.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Entity in accordance with the auditor independence requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants ("the Code") that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by Division 60 of the Australian Charities and Not-for-profits Commission Act 2012, which has been given to those charged with governance, would be in the same terms if given as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

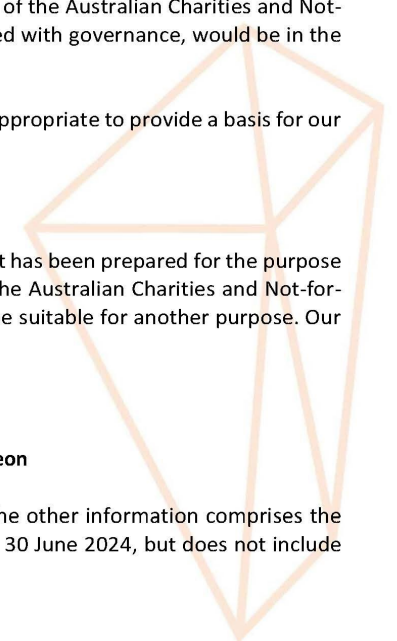
Emphasis of Matter – Basis of Accounting

We draw attention to format of the financial report. The financial report has been prepared for the purpose of fulfilling the committee's financial reporting responsibilities under the Australian Charities and Not-for-Profits Commission Act 2012. As a result the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Other Matter

Information Other than the Financial Report and Auditor's Report Thereon

The committee members are responsible for the other information. The other information comprises the information included in the entity's financial report for the year ended 30 June 2024, but does not include the financial report and our auditor's report thereon.





Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Committee Members for the Financial Report

The committee members of the Entity are responsible for the preparation of the financial report that gives a true and fair view and has determined that the basis of preparation is appropriate to meet the requirements of the Corporations Act 2001 and the Australian Charities and Not-for-profits Commission Act 2012 and is appropriate to meet the needs of the members. The committee members' responsibility also includes such internal control as the committee members determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee are responsible for assessing the ability of the Entity to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee members either intend to liquidate the Entity or to cease operations, or have no realistic alternative but to do so.

Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report

A further description of our responsibilities for the audit of the financial report is included in Appendix A of this auditor's report. This description, which is located directly after the audit report, forms part of our auditor's report.

CITRINE ADVISORY PTY LTD

Justin Bramble
Principle
CA - 584851
Dated: 28 August 2024



Appendix A: Auditor's Responsibilities for the Audit of the Financial Report

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



“Creating and supporting relationships that make a difference in the life of a person with an intellectual disability”



Social justice through freely given friendships

